



RVG Educational Foundation

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Tel.: +91-22-3517 8397 / 3104 7444

Email : admin@rvgef.org • Website : www.rvgef.org

16th January 2025

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Sushil Gadia
Rajendra Barwale
Nirmal Jhunjhunwala
Ramakant Tibrewala
Ramprakash Bubna
Vinod Deora
Suresh Pansari
Sajan Dokania
Lalchand Choudhary
Suresh Bhageria
Krishna Kumar Choudhary
Rajendra Dalmia
Yogendra Rajpuria
Sunil Goyal
Kamal Agrawal
Anil Patodia

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Kanhaiyalal Saraf
Raamdeo Agrawal
Motilal Oswal
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Rajesh Sharma
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Sunil Kumar Kabra
Nikhil Rajpuria
Ajay Singhanian

NOTICE FOR RENEWAL OF ADMISSION

(Term - 1st April 2025 to 30th September 2025)

Students are advised to note that the existing term will expire on 31st March 2025. Eligible students applying for **Renewal of term** are advised to refer the following carefully:

1. Online Renewal Application form shall be available on the Website www.rvgef.org under Login credential from Saturday, **18th January 2025 (11:00 am) to 31st January 2025 (5.00 pm)**. Student(s) failing to apply within the above mentioned time line shall not be eligible for renewal of admission.
2. Click on link - "**Admission Process**" on our website www.rvgef.org and refer to the "**Students Admission Login**" to the check '**Procedure for Renewal of Admission & Instructions**'
3. After Login in, click on "Apply for Renewal of Admission for the Term Apr-25 to Sep-25. Students will get pre-filled admission form in which students can make necessary changes by uploading relevant documents under relevant tabs.
4. On Submission of the form, any error/discrepancy/short coming shall be displayed on the screen and needs to be rectified immediately. After completing the rectification, submit the form. Post submission of the form, you will not be able to make any further changes.
5. If your application is incomplete, you will receive a notification via email and the Student Login Portal to complete it through Send back for correction.
6. After making the necessary changes, uploading the documents submit the renewal application form.
7. Under the system of evaluation, students not performing within the parameters and not following the Rules & Regulations of this institution shall not be permitted to renew their admission.
8. Incomplete forms will be rejected. Any documents yet to be submitted during your admission process needs to be submitted, failing which your renewal shall be kept on hold / rejected.
9. If a student does not renew the admission, he/she has to vacate the hostel on or before completion of the current term i.e. 31st March 2025 or on the last day of his/her Articleship (If ending before 31st March 2025) whichever is earlier.
10. Student(s) who will complete their Articleship on or before 30th June 2025 will not be eligible for Renewal for next term i.e. April 2025 – September 2025.
11. Student who renew their admission for April 2025 term will have to vacate hostel within 3 (three) days of completion of the Articleship (If ending before 30th

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September 2025, irrespective of fees paid till September 2025) or on 30th September 2025, whichever is earlier.

12. Fees once paid shall not be refunded under any circumstances (even in case of a student not using the facility for single day)

13. Stay beyond three days post the dates mentioned in point 11 shall attract penalty of Rs.590/- per day.

14. Personality & Communication Skill Development Course (PCSDC): If you have successfully completed PCSDC, attach photocopy of the certificate issued to you. If not, you will have to undertake that you shall complete the PCSDC Course on or before 31st March 2025 otherwise shall pay again Rs.2360/-(Including GST) (Non Refundable) for the same.

15. Fees payable by students of the respective hostels is as follow:

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agrawal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premlata Rameshchandra Sharma Girls Hostel
Hostel Term Fee for 01.04.2025 to 30.09.2025 i.e. 183 days	51,000/-	57,000/-	39,000/-	57,000/-
Contribution towards Group Mediciam Insurance (April 2025 – March 2026)	1800/-	1800/-	1800/-	1800/-
RVG Fest Fee	354/-	354/-	354/-	354/-
Total Fees	53,154/-	59,154/-	41,154/-	59,154/-

Note:

- It is mandatory for the student to pay fees from his / her bank account only. Payment of fees from any third party account will not be accepted.**
- The payment of fees to be done by **ONLINE** mode in favour of "RVG Educational Foundation" through **Payment Gateway**
- Students to ensure that multiple payments should not made. In case of any issue with confirmation of payment, please contact RVG Office.

Documents to be uploaded with renewal form, in following order whichever is applicable:

- Renewal form and declaration duly complete & signed by the student.
- True copy of the Articleship registration letter duly attested by the Principal (If there is any change in the employment)
- True copy of Form 102 & 103 with acknowledgement from ICAI (In case of Transfer of Article ship)
- True copy of Form No.109 with acknowledgement from ICAI (In case of Transfer of Articleship)

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Madanlal Rajpuria Vidyarthi Griha

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S. S. S.



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5. An undertaking from the local Guardian in the prescribed format
6. Letter from Chartered Accountant Firm in the prescribed form (Any variation is not acceptable.)
7. Cancelled cheque of student's bank account. (In case of Change in bank account).
8. PCSDC Certificate.
9. Renewal Questionnaire.
10. Following documents to be submitted to RVG Office till 31st January 2025.
 - I) Renewal Application Form (PDF copy)
 - II) Original LG Letter
 - III) Original CA Firm Letter
 - IV) Renewal Questioner
 - V) Payment Receipts

- Note:**
- 1) All renewal applications shall be scrutinized
 - 2) Payment of fees does not guarantee confirmation of renewal of term
 - 3) RVG Management has the rights to keep the renewal of admission on hold/or rejected any application.
 - 4) **Renewal will be cancelled if dummy documents or date-edited documents are uploaded by any students during the renewal registration process.**

For RVG Educational Foundation,



Administrator

Madanlal Rajpuria Vidyarthi Griha

Vijay Shrigopal Khetan Girls Hostel

Agrawal Oswal Chhatrawas

Premlata Ramesh Chandra Sharma RVG Girls Hostel

